

OFFICE OF THE SOLICITOR GENERAL ANNUAL PROCUREMENT PLAN for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement /Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100010000	Water - Drinking	Divisions & Services	YES	NP-53.9 - Small Value Procurement	October to December 2024	N/A	N/A	January 2025	GoP	650,000.00	650,000.00		- Annual contract for supply and delivery of drinking water with free usage of hot and cold dispensers
100010000	Local and Foreign Travel	Divisions & Services	NO	NP-53.5 Agency-to-Agency	N/A	N/A	January to December 2025	January to December 2025	GoP	1,000,000.00	1,000,000.00		- Replenishment of funds for the PS-Philgeps-GFA-OSG for provision of airline tickets requirement for local and foreign travels needed for hearings, arbitration cases, conferences, trainings and other official business transactions. (Procurement as the need arises, delegated to Admin Division)
100010000	Local and Foreign Travel	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	4,000,000.00	4,000,000.00		- Provision of airline tickets requirement for local and foreign travels needed for hearings, arbitration cases, conferences, trainings and other official business transactions not catered by PS-PhilGEPS-GFA-OSG. (Procurement as the need arises, delegated to Admin Division)
100010000	Postage and Deliveries	DMS & Divisions	YES	NP-53.5 Agency-to-Agency	N/A	N/A	January 2025	January 2025	GoP	1,950,000.00	1,950,000.00		- Contract with Philippine Postal Corporation for the annual supply of postage stamps, telegram and other related items.
100010000	Postage and Deliveries (Courier Services)	DMS & Divisions	YES	NP-53.9 - Small Value Procurement	October to December 2024	N/A	January 2025	January 2025	GoP	950,000.00	950,000.00		- Contract for courier services, deliveries, and other related items
100010000	Major Repair and refurbishment of OSG office space / leased office spaces / rooms / common areas including electrical wirings, structured cabling, and other works	Divisions & Services	YES	Competitive Bidding	August 2025	August to October 2025	October 2025	October 2025	GoP	4,000,000.00	4,000,000.00		- Repair and refurbishment of OSG offices and common areas including existing leased office spaces and newly leased office space for relocated offices, including but not limited to installation of walls, cubicles, electrical wirings, flooring, and other works for good working
100010000	Repairs/refurbishment on OSG Office Space/ Rooms/ Common Areas including dismantling and hauling services	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	10,652,000.00	10,652,000.00		- Minor repairs such as repainting/refurbishing of walls, partitions, repair of flooring or wall/cubicles, repair of electrical wiring and other repairs in OSG's office spaces/common areas (including existing leased office spaces and newly leased office spaces for relocated offices) for good working condition, dismantling of office spaces, and hauling services. (Procurement upon the need arises, delegated to Admin Division)
100010000	Repair of various office equipments	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	101,000.00	101,000.00		- Repair of air-conditioning units, pitney bowes, binding machine, firefighting and other office equipment, including replacement of minor parts. (Procurement as the need arises, delegated to Admin Division)
100010000	Repair of various furniture and fixtures	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	150,000.00	150,000.00		- Replacement / installation of vertical / combi blinds, repair of doors, walls, and other office furniture and fixtures. (Procurement as the need arises, delegated to Admin Division)
100010000	Repair of various IT equipment	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	197,000.00	197,000.00		- Allocated cost for the repair of desktops, laptops, printers, scanners, UPS and other IT equipment. (Procurement as the need arises, delegated to Admin Division)
100010000	Repair of various communication equipment	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	99,000.00	99,000.00		- Allocated cost for the repair of fax machine, radio, telephone and other communication equipment. (Procurement as the need arises, delegated to Admin Division)

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100010000	Preventive maintenance and repairs of two (2) units Schindler elevator located at OSG Building, Pitney Bowes and other Printing Machines of OSG.	Divisions & Services	YES	Direct Contracting	N/A	N/A	January 2025	January 2025	GoP	684,000.00	684,000.00	-	Preventive maintenance cost and repair to maintain the good running condition of Pitney Bowes, Rapid Print and other Printing Machines, and two (2) Schindler elevators of the OSG Building. (Procurement as the need arises, delegated to Admin Division)
100010000	Repair, General Cleaning and General Maintenance of water motor pumps, Genset, roll-up shutters and other machineries.	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	251,000.00	251,000.00	-	Allocated cost for the repair and cleaning of two (2) units vertical water motor pumps, cistern motor pumps, submersible pumps, router, aluminum shutters and other machineries. (Procurement as the need arises, delegated to
100010000	Repair, General Cleaning and General Maintenance of Semi-expendable other machineries.	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	70,000.00	70,000.00	-	Allocated cost for repair of semi-expendable other machineries
100010000	Preventive maintenance and repairs of OSG shuttle buses	Divisions & Services	YES	Direct Contracting	N/A	N/A	January to December 2025	January to December 2025	GoP	500,000.00	500,000.00	-	Preventive maintenance, kilometer check-up and other repairs of OSG buses. (Procurement as the need arises, delegated to Admin Division)
100010000	Preventive maintenance and repairs of OSG motor vehicles	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	1,967,000.00	1,967,000.00	-	Preventive maintenance, kilometer check-up and other repairs of buses, motorcycles, wagons, vans, mid SUVs, sedans listed as OSG Service Vehicles. (Procurement as the need arises, delegated to Admin Division)
100010000	Repair and replacement of fire fighting equipment's, and other disaster response equipment	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	99,000.00	99,000.00	-	Allocated cost for the repair and replacement of fire fighting equipment's and building location signage's including refill of fire extinguishers. (Procurement as the need arises, delegated to Admin Division)
100010000	Copy papers & other paper materials w/ OSG print at the back	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	6,110,000.00	6,110,000.00	-	Contract for supply and delivery of Copy Papers with OSG logo printed at the back
100010000	Common-use office supplies & equipment (available at PS store)	Divisions & Services	NO	NP-53.5 Agency-to-Agency	N/A	N/A	January to December 2025	January to December 2025	GoP	100,000.00	100,000.00	-	Procurement of office supplies, equipment and other supplies expenses from PS-DBM. (Procurement as the need arises, delegated to Admin Division)
100010000	Common-use office supplies & equipment (not available at PS store)	Divisions & Services	YES	Shopping	October 2024 to December 2025	N/A	January to December 2025	January to December 2025	GoP	2,000,000.00	2,000,000.00	-	Procurement of ballpen, sign pen, wind bind covers, anti-covid supplies and other office supplies/ equipment not available at PS-DBM. (Procurement as the need arises, delegated to Admin Division)
100010000	Common-use office supplies & equipment (not available at PS store)	Divisions & Services	YES	NP-53.9 - Small Value Procurement	October 2024 to December 2025	N/A	January to December 2025	January to December 2025	GoP	1,888,000.00	1,888,000.00	-	Procurement of signage's, rubber stamp, calling cards, and other office supplies, equipment not available at PS-DBM. (Procurement as the need arises, delegated to Admin Division)
100010000	Common-use office supplies & equipment (not available at PS store)	Divisions & Services	NO	Direct Contracting	N/A	N/A	January to December 2025	January to December 2025	GoP	100,000.00	100,000.00	-	Procurement of additional photocopying toners, ink supplies/toners, and drum kit, consumables of pitney bowes, rapid print and other office supplies and/or equipment not available at PS-DBM. (Procurement as the need arises, delegated to Admin Division)

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100010000	Supply and Delivery of Toners with Free Use of Printers	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	4,636,000.00	4,636,000.00	-	Contract for the supply and delivery of toners with free use of printers.
100010000	Books - Regular (semi-expendable)	Divisions & Services	YES	Direct Contracting	N/A	N/A	January to December 2025	January to December 2025	GoP	212,000.00	212,000.00	-	Procurement of various law books for the use of the OSG Lawyers at the Library office.
100010000	Machinery (semi-expendable) for relocated offices	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	153,000.00	153,000.00	-	Contract for the supply of various semi-expendable machinery and equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces
100010000	Office Equipment (semi-expendable) for relocated offices	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	100,000.00	100,000.00	-	Contract for the supply of various semi-expendable office equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces
100010000	Information and Communication Equipment (semi-expendable): 12TB NAS Grade 7200RPM SATA HDD	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	240,000.00	240,000.00	-	Contract for the supply of various semi-expendable ICT equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces
100010000	Information and Communication Equipment (semi-expendable): Barcode Printer	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	603,000.00	603,000.00	-	Contract for the supply of various semi-expendable ICT equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces
100010000	Information and Communication Equipment (semi-expendable): QR Code Scanner	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	125,000.00	125,000.00	-	Contract for the supply of various semi-expendable ICT equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces
100010000	Information and Communication Equipment (semi-expendable): VoIP Phone with Power Adaptor (WiFi Enabled)	Divisions & Services	YES	Competitive Bidding	February 2025	February 2025	February 2025	March 2025	GoP	1,400,000.00	1,400,000.00	-	Contract for the supply of various semi-expendable ICT equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces
100010000	Other Information and Communication Equipment (semi-expendable) : Dual Technical Monitor for Server Monitoring and Development for CMS with Dual VESA Mount Monitor Stand	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	104,000.00	104,000.00	-	Contract for the supply of various semi-expendable ICT equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces
100010000	Communication Equipment (semi-expendable): CCTV System for relocated offices	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	915,000.00	915,000.00	-	Contract for the supply of various semi-expendable communication equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces
100010000	Communication Equipment (semi-expendable): Door Access System for relocated offices	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	900,000.00	900,000.00	-	Contract for the supply of various semi-expendable communication equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces
100010000	Disaster Recovery and Rescue Equipment (semi-expendable)	DMS & Divisions	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	20,000.00	20,000.00	-	Contract for the supply of various semi-expendable disaster recovery and rescue equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces

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100010000	Other Machinery and Equipment (semi-expendable)	DMS & Divisions	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	100,000.00	100,000.00	-	Contract for the supply of various semi-expendable other machinery and equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces
100010000	Security Services (SBAC Activity awarded to Hackett Security Agency last January 12, 2024 ; 12,351,639.36)	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	15,100,000.00	15,100,000.00	-	Contract for the security personnel for OSG offices including OSG Main Building, existing leased office spaces, and new office spaces for relocated offices, including necessary
100010000	Janitorial Services (including materials/ supplies) (SBAC Activity awarded to Dearjohn Services last January 15, 2024 ; 7,800,082.93)	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	8,210,000.00	8,210,000.00	-	Annual contract for janitorial services for OSG offices including OSG Main Building, existing leased office spaces, and new office spaces for relocated offices, including equipment and
100010000	Environmental and Sanitary Services	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	200,000.00	200,000.00	-	Annual pest control services and other pest control services for the OSG Building and extension offices and disinfection services. (Procurement as the need arises, delegated to
100010000	Printing and Publication Expense	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	30,000.00	30,000.00	-	Printing and Publication expenses including cost of printing and binding of documents, forms, manuals. Advocacy materials of committees, and similar documents. (Procurement as the need arises.)
100010000	Advertising Expense	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	30,000.00	30,000.00	-	Publication costs for invitation to bid/job vacancies/sponsorship to universities. (Procurement as the need arises.)
100010000	Drug Testing for OSG Employees	Divisions & Services	YES	NP-53.5 Agency-to-Agency	N/A	N/A	January to December 2025	January to December 2025	GoP	663,000.00	663,000.00	-	Procurement of a service provider to conduct drug testing to OSG employees. (Procurement as the need arises.)
100010000	OSG Committees	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	2,500,000.00	2,500,000.00	-	Food and other expenses including jacket, tshirt, kits, journal and others for committee's planning and programs of the Bids & Awards Committee (BAC), GAD, CODI, PADC, QMS, Solo Parent, Internal Audit, Praise, Senior Citizen & PWD Committee, Legal Internship Program, and other OSG Committees. (Procurement as the need arises.)
100010000	Lease of Venue (with Catering Services, if applicable)	Divisions & Services	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	January to December 2025	January to December 2025	GoP	3,500,000.00	3,500,000.00	-	Provision of lease of venue with or without catering services (and other expenses) of various OSG committees including MYAA/OSG Anniversary Committee, Sportsfest Committee, YEAA Committee, and other committees
100010000	P.O. Box Rental	Divisions & Services	NO	NP-53.5 Agency-to-Agency	N/A	N/A	January to December 2025	January to December 2025	GoP	2,000.00	2,000.00	-	PhilPost Mailbox Rental. (Procurement as the need arises.)
100010000	Lease of Digital Multifunction Copier	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	6,500,000.00	6,500,000.00	-	Annual rental of photocopying machines necessary for the reproduction of legal and non-legal documents.
100010000	Magazines and Newspaper	Divisions & Services	YES	NP-53.9 - Small Value Procurement	October to December 2024	N/A	January to December 2025	January to December 2025	GoP	424,000.00	424,000.00	-	Annual subscription of newspapers, magazines and other reading materials
100010000	Official Gazettes	Divisions & Services	YES	NP-53.5 Agency-to-Agency	N/A	N/A	January to December 2025	January to December 2025	GoP	12,000.00	12,000.00	-	Annual issuances of Official Gazettes.

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100010000	Cable Subscriptions	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	35,000.00	35,000.00	-	Annual cable subscription for Secretariat.
100010000	Procurement of Internet Access	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	2,400,000.00	2,400,000.00	-	Procurement for the installation or upgrade of internet bandwidth of relocated offices.
100010000	Procurement of Internet Access	CMS, Divisions & Services	YES	Competitive Bidding	July 2025	July 2025	August 2025	August 2025	GoP	1,200,000.00	1,200,000.00	-	Procurement for the installation or upgrade of internet bandwidth of relocated offices.
100010000	ICT Subscription - Office Productivity: Network Management System (inc. Desktop Management + Remote Management and Monitoring	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	6,500,000.00	6,500,000.00	-	Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Office Productivity: AI Cyber Security Solution	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	11,000,000.00	11,000,000.00	-	Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Office Productivity: Cloud Computing Services	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	5,500,000.00	5,500,000.00	-	Suubscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Office Productivity: Data Center Colocation	CMS, Divisions & Services	YES	Competitive Bidding	April 2025	April 2025	May 2025	May 2025	GoP	4,400,000.00	4,400,000.00	-	Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Office Productivity: Microsoft Enterprise Mobility + Security + Anti-Phishing (Identity Access Management with Multi Factor Authentication), Microsoft Exchange Online (Plan 1), Microsoft Exchange Online (Plan 2), Microsoft Office 365 E1, and Microsoft Office 365 E3, Defender for 0365 Plan 1, Power Automate Process Sub	CMS, Divisions & Services	YES	NP-53.5 Agency-to-Agency	October to December 2024	October to December 2024	January 2025	January 2025	GoP	19,101,683.00	19,101,683.00	-	Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Office Productivity: End-point Security	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	2,750,000.00	2,750,000.00	-	Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.

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100010000	ICT Subscription - Legal Libraries: eSCRA	CMS, Divisions & Services	YES	Direct Contracting	N/A	N/A	January 2025	January 2025	GoP	1,100,000.00	1,100,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Office Productivity: File and Data Backup Solution	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	3,500,000.00	3,500,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription -Legal Libraries: Philippine Online Legal Database	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	2,200,000.00	2,200,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription -Legal Libraries: International Legal Database	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	1,650,000.00	1,650,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Office Productivity: MySQL Enterprise Database Software	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	3,000,000.00	3,000,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Office Productivity:Alternative Video Conferencing Solution	CMS, Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	984,000.00	984,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Office Productivity: Database Monitoring and Development Tool (SQLYog)	CMS, Divisions & Services	NO	Competitive Bidding	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	1,200,000.00	1,200,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.

OFFICE OF THE SOLICITOR GENERAL ANNUAL PROCUREMENT PLAN for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement /Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100010000	ICT Subscription - Office Productivity: Digital Media Solution	CMS, Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	99,000.00	99,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Office Productivity: Managed Software - Defined WAN (SD-WAN)	CMS, Divisions & Services	NO	Competitive Bidding	January to December 2025	January to December 2025	January to December 2025	January to December 2025	GoP	4,400,000.00	4,400,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Office Productivity: Security-As-A-Service with VAPT	CMS, Divisions & Services	NO	Competitive Bidding	January to December 2025	January to December 2025	January to December 2025	January to December 2025	GoP	1,133,000.00	1,133,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Office Productivity: Signing Workflow	CMS, Divisions & Services	NO	Competitive Bidding	January to December 2025	January to December 2025	January to December 2025	January to December 2025	GoP	1,185,000.00	1,185,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Office Productivity: VEEAM Backup and Replication Solution with VM Monitoring Software Maintenance License	CMS, Divisions & Services	NO	Competitive Bidding	January to December 2025	January to December 2025	January to December 2025	January to December 2025	GoP	1,323,000.00	1,323,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Office Productivity: Virtual Machine Software	CMS, Divisions & Services	NO	Competitive Bidding	January to December 2025	January to December 2025	January to December 2025	January to December 2025	GoP	5,500,000.00	5,500,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: PDF Editor Software	CMS, Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	900,000.00	900,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.

OFFICE OF THE SOLICITOR GENERAL ANNUAL PROCUREMENT PLAN for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement /Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100010000	ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Image Editing Software	CMS, Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	837,375.00	837,375.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Video Animation Editing Software	CMS, Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	135,000.00	135,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Desktop Publishing and Layout Design	CMS, Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	434,950.00	434,950.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Online Graphic Design Platform (web-based)	CMS, Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	400,000.00	400,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Diagramming and vector graphical application	CMS, Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	359,100.00	359,100.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: UI/UX Design Application	CMS, Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	350,000.00	350,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Barcode, Labeling, Printing & Imaging Tools for NET & PHP	CMS, Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	334,950.00	334,950.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.

OFFICE OF THE SOLICITOR GENERAL ANNUAL PROCUREMENT PLAN for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement /Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100010000	ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Other Subscriptions	CMS, Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	1,198,625.00	1,198,625.00		- Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Software Maintenance: CMS Maintenance Agreement	CMS, Divisions & Services	YES	Competitive Bidding	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	GoP	2,500,000.00	2,500,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Software Maintenance: Next Generation Maintenance Renewal	CMS, Divisions & Services	YES	Competitive Bidding	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	GoP	1,800,000.00	1,800,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Software Maintenance: Blade Center Maintenance Agreement	CMS, Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	650,000.00	650,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Software Maintenance: Document Scanner Maintenance Agreement	CMS, Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	600,000.00	600,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Software Maintenance: DS4200 Storage Maintenance Agreement	CMS, Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	600,000.00	600,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Software Maintenance: EMC Maintenance Agreement	CMS, Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	600,000.00	600,000.00		- Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.

OFFICE OF THE SOLICITOR GENERAL ANNUAL PROCUREMENT PLAN for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement /Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100010000	ICT Subscription - Software Maintenance: VOIP Software Maintenance Agreement	CMS, Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	500,000.00	500,000.00	-	Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	ICT Subscription - Software Maintenance: Network Analytic and Management Software Maintenance	CMS, Divisions & Services	NO	Competitive Bidding	January to December 2025	January to December 2025	January to December 2025	January to December 2025	GoP	1,699,317.00	1,699,317.00	-	Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
100010000	Procurement of ICT Equipment - Office Productivity: Corporate Laptops	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	7,700,000.00	-	7,700,000.00	Procurement of various ICT Equipment for usage of OSG Officials and Employees.
100010000	Procurement of ICT Equipment - Office Productivity: Document Scanner	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	9,840,000.00	-	9,840,000.00	Procurement of various ICT Equipment for usage of OSG Officials and Employees.
100010000	Procurement of ICT Equipment - Office Productivity: Biometric Scanner	CMS, Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	400,000.00	-	400,000.00	Procurement of various ICT Equipment for usage of OSG Officials and Employees.
100010000	Other Expenses Incurred by the Agency	Divisions & Services	NO	Shopping	January 2024 to December 2025	N/A	January 2024 to December 2025	January 2024 to December 2025	GoP	1,000,000.00	1,000,000.00	-	Provision for other expenses needed by the agency including purchases from Petty Cash Fund. (Procurement is as the need arises)
100010000	Other Expenses Incurred by the Agency	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January 2024 to December 2025	N/A	January 2024 to December 2025	January 2024 to December 2025	GoP	1,000,000.00	1,000,000.00	-	Provision for other expenses needed by the agency including purchases from Petty Cash Fund. (Procurement is as the need arises)
100010000	Procurement of Office Equipment: Audio, Visual, and Video System for Relocated Offices:	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	6,100,000.00	-	6,100,000.00	Procurement of various Office Equipment for OSG Offices
100010000	Procurement of Office Equipment: Tools for Carpentry, Electricians, Aircon Maintenance, Plumbing, and Vehicle Maintenance	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January 2024 to December 2025	N/A	January 2024 to December 2025	January 2024 to December 2025	GoP	900,000.00	-	900,000.00	Procurement of various Office Equipment for OSG Offices
100010000	Procurement of Office Equipment: Floor Mounted Aircon for OSG Offices	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January 2024 to December 2025	N/A	January 2024 to December 2025	January 2024 to December 2025	GoP	900,000.00	-	900,000.00	Procurement of various Office Equipment for OSG Offices
100010000	Procurement of Office Equipment: Other Office Equipment for Relocated Offices	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January 2024 to December 2025	N/A	January 2024 to December 2025	January 2024 to December 2025	GoP	200,000.00	-	200,000.00	Procurement of various Office Equipment for OSG Offices
100010000	Procurement of various furniture and fixtures	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January 2024 to December 2025	N/A	January 2024 to December 2025	January 2024 to December 2025	GoP	65,000.00	-	65,000.00	Procurement of various Furniture and Fixtures for OSG Offices
100010000	Procurement of vehicles: One Airconditioned Bus for OSG Employees	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	10,000,000.00	-	10,000,000.00	Procurement of one full size air conditioned bus for usage of OSG employees and officials including dispatched and serviced vehicles.
100010000	Procurement of vehicles: Motor Vehicles for OSG Officials	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	7,200,000.00	-	7,200,000.00	Procurement of four vehicles for usage of OSG employees and officials including dispatched and serviced vehicles.

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100010000	Furniture & Fixtures (semi-expendable) for relocated offices	Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	2,310,000.00	2,310,000.00	-	Contract for the supply of various furniture & fixtures for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces
100010000	Procurement of various Furniture's & Fixtures (semi-expendable) for relocated offices	Divisions & Services	NO	Competitive Bidding	January to December 2025	January to December 2025	January to December 2025	January to December 2025	GoP	4,898,000.00	4,898,000.00	-	Contract for the supply of various furnitures and fixtures for relocated offices
100010000	Various Furniture & Fixtures (semi-expendable) for existing offices	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	200,000.00	200,000.00	-	Provision for semi-expendable furniture & fixtures for existing OSG offices including but not limited to procurement under PCF and cash advances. (Procurement as the need arises)
100010000	Procurement of ICT Professional Services: Structured Cabling for Relocated Offices	CMS, Divisions & Services	YES	Competitive Bidding	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	GoP	2,000,000.00	2,000,000.00	-	Procurement of contract service provider for installation of structured cabling in OSG relocated offices. Upgrade and increase additional Data Centers for more efficient and uninterrupted service delivery while supporting growth and minimizing downtime.
100010000	Procurement of ICT Professional Services: Structured Cabling for Relocated Offices	CMS, Divisions & Services	YES	NP-53.9 - Small Value Procurement	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	GoP	500,000.00	500,000.00	-	Procurement of contract service provider for installation of structured cabling in OSG relocated offices. Unforeseen requirements on Existing Structured cabling, ensure optimal network performance, and adapt the infrastructure to evolving technical and operational needs.
100010000	Procurement of ICT Professional Services: Network Cabling for Relocated Offices	CMS, Divisions & Services	YES	Competitive Bidding	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	GoP	6,000,000.00	6,000,000.00	-	Procurement of contract service provider for installation of network cabling in OSG relocated offices.
100010000	Lease of Office and parking Spaces for Relocated Offices	Divisions & Services	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	January to December 2025	January to December 2025	GoP	57,652,000.00	57,652,000.00	-	Lease of Office and parking Spaces for Relocated Offices Divisions/Services of OSG.
100010000	Repair and Maintenance of Leased Spaces of OSG for Relocated Offices	Divisions & Services	NO	Competitive Bidding	January to December 2025	January to December 2025	January to December 2025	January to December 2025	GoP	20,400,000.00	20,400,000.00	-	Repair and refurbishment of OSG offices and common areas including existing leased office spaces and newly leased office space for relocated offices including but not limited to installation of walls, cubicles, electrical wirings, flooring, and other works for good working condition of OSG Offices. Repair and refurbishment of newly leased office space for relocated offices, including but not limited to fire detection alarm system, sprinklers and other fire protection equipment. (FDAS)
100010000	Procurement of ICT Equipment - Office Productivity: Upgrade of Existing Data Center for Relocated Offices	CMS, Divisions & Services	YES	Competitive Bidding	October to December 2024	October to December 2024	January 2025	January 2025	GoP	8,000,000.00	-	8,000,000.00	Upgrade of existing Wireless and Network System of OSG in its relocated Offices. Upgrade and increase additional Data Centers for more efficient and uninterrupted service delivery while supporting growth and minimizing downtime.

OFFICE OF THE SOLICITOR GENERAL ANNUAL PROCUREMENT PLAN for FY 2025

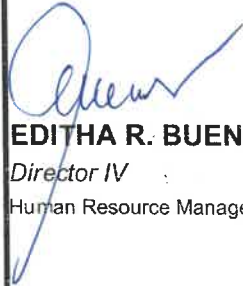
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
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100010000	Procurement of ICT Equipment - Office Productivity: New Data Center for Relocated Offices. Network Infrastructure (for Relocated Divisions) (24-Port PoE Managed Switches, WiFi 6e Access Points)	CMS, Divisions & Services	YES	Competitive Bidding	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	October 2024 to December 2025	GoP	6,000,000.00	-	6,000,000.00	Upgrade of existing Wireless and Network System of OSG in its relocated Offices. Upgrade and replaced obsolete units, provide reliable connectivity, support high-speed data transfer, and ensure seamless operations for the relocated divisions
100010000	Other General Services including Hauling Services for relocated offices.	Divisions & Services	NO	NP-53.9 - Small Value Procurement	January to December 2025	N/A	January to December 2025	January to December 2025	GoP	700,000.00	700,000.00	-	Other general services such as carpet cleaning and laundry services (curtains of OSG Buses and Padilla hall). (Procurement as the need arises, delegated to Admin Division)

**OFFICE OF THE SOLICITOR GENERAL
ANNUAL PROCUREMENT PLAN FY 2025**

Prepared/Submitted by:

Recommending Approval:

Approved by:



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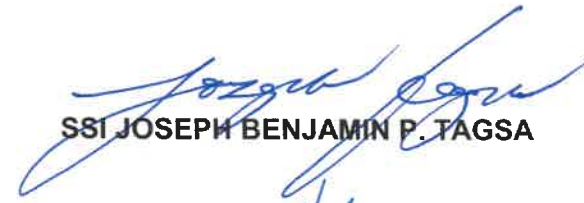
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